



ASSOCIATED
STUDENTS
INC., SFSU

BOARD OF DIRECTORS

FINANCE COMMITTEE

**Associated Students, Inc.
San Francisco State University
Finance Committee
Minutes
March 11th, 2013**

Chair, Raeann Le Yurman, has called a meeting of the Finance Committee on Monday, March 11th, 2013 at 2:00pm in Delmy Rodriguez in the Cesar Chavez Student Center.

- I. Call to Order
2:08
- II. Roll Call
VP Finance- Present
Rep at Large Marco- Present
Rep at Large-Sonya- Present
HHS Rep- Unexcused tardy
Grad Rep- Present
Intern- Erin
Intern- Clark
- III. Approval of Agenda
Motion to approve the agenda March 11th, 2013
Motion approved by consensus.
Motion to go out the order of the day
- IV. Approval of Minutes
Motion to approve the Minutes for March 4th 2013
Moved by Grad Rep, seconded by HHS Rep
Motion Passed.
- V. Announcements (2min each). Please submit literature to Chair when meeting begins.
- VI. Public Comment (2 minutes each). Must pertain to jurisdiction of Board. Please observe proper decorum. The Board is not required to respond.
- VII. Closed Session Pursuant to Education Code 89307 of the California Code for the purpose of to consider the appointment, employment, and evaluation of performance, discipline, or dismissal of an employee.
- VIII. New Business**
 - a. Improv Nation: "Graduation 2013" (*Student Organization will present their budget request*)
 - GraduNation 2013- to honor those student that are leaving and those who come back to see how the Org is doing.
 - Planning on using Ike's Place for catering vender.
 - funds will be used for food and cake.

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- event is limited to Improve Nation members, however, the Org. will keep the event open for other students for approval of funding
- Last year about 60 people attended.
- The event is on May 2
- Total: \$578

b. Ancient Philosophy: "Annual Lecture Series" (*Student Organization will present their budget request*)

- Prospective speakers: Dr. Anthony Long,
- 350 -honorarium funds for two different speakers
- 100- catering for three different days
- 50- copy of book from speaker for three different days
- April 26 May 3rd or May 10th will be the date of the event

c. Jabulani (Black Grad): "Cultural Grad" (*Student Organization will present their budget request*)

- May 24st
- There will be a scholarship that will be given out during the Jabulani event.
- The pricing is split up between five different graduations
- Stage, sound system, university police, risk management, gym rental, chairs
- Alejandro states that the committee would like to see what the money in the past was used for in regards to the event
- Chair states that the Org. should specify on what the Org. is asking ASi to fund.

-The Org will return with new budget plan

d. Korean Student Association: "Korean Culture Night" (*Student Organization will present their budget request*)

- Non profit org that focuses on bringing Korean culture to the Event: Korean Culture Night
- Proceeds will be sent to non-profit organization. Pre-sales will be \$12
- The Chair states that ASi cannot fund the event if the Org is charging at the door.
- Alejandro states that the Org. can say that donations are highly suggested, however they couldn't close the door on students who do not have money to pay for the event.
- The Org states that last year around 30 people attended.
- The Org. states that the fundraising will go to performers, food, drinks, Insurance, and Supplies
- The Chair states that the amount of people attending times the cost exceeds the total cost of the event
- The event will be on April 26th
- Asking ASi for \$1500
- Event will be one April 26th in Jack Adams Hall

- e. Counseling Student Association: "Counseling Recognition Ceremony" (*Student Organization will present their budget request*)
 Event: Counseling Recognition Ceremony
 -The money that the Org. is asking will be used for the reception afterwards
 -The money that the Org. makes from their ticket sales will be used for Event will be on May 25th
 - The room rental might be for McKenna Theater
 - Projected Attendance last year was 580
 - The tickets will be \$10, however students in the Org will not be charged, non members will have a \$25 walk in Fee
 -The Chair states that the Orgs. Cap is \$1500; she also states that the Org. should make a revised budget for the reception
- f. Hospitality Management Society: "Grad Ceremony" (*Student Organization will present their budget request*)
 -Not Present
- g. Information Management Systems Association: "2013 IMSA Graduation" (*Student Organization will present their budget request*)
 -Budget last year was 1900 but this year budget will be 1500
 Event will be in the Towers Conference center May 25th
 -The Chair suggests that the Org change their name to the end of the year celebration
 -SAP software certificates will be given out from director
 -Last year 15 students attended.
 -The Org states that they will not charge students but will charge parents and other guests.
 - Total Request: \$500
- h. La Raza Student Organization: "Semana de la Raza;" "Noche de la Familia" (*Student Organization will present their budget request*)
 -Event: Noche de la Familia
 -33rd year for graduation anniversary
 -Catering \$6000
 -Org will provide a plaque and dinner for graduates
 -Org. Projects 115-125 graduates, every graduate will have 3 free tickets and then after will be charged for extra tickets
 -Org states that 50% of overall cost will be from fundraising, ticket sales etc.
 Total cost from ASI: \$5000 which will be used solely for catering from Taqueria on campus
 -May 18th in McKenna Theatre
 Operational Budget: \$500
 -office supplies
 Semana de la Raza
 April 30th-May 4th
 -Cinco De mayo- Carnival, Spoken Word, Salsa Contest, Dia De La Cruz

- Food, supplies, and publicly is what funds will go to for these events.
- i. Student Health Advisory Committee (SHAC): "Historical: The 20th Annual African American Community Health Fair;" "Stress Relief Day/ Summer Kick Off" (*Student Organization will present their budget request*)
 - Event: 20th Annual African American Health Fair
 - Outdoor event in Malcolm X/Cesar Chavez Plaza
 - HIV testing in T-160 and a film in Rosa Parks
 - Total from ASi: \$4430
 - Event: Stress Relief Day
 - Org is still working on a date
 - Funds will be used for Food, and give away prizes
 - Org will collaborate campus recreation and different Orgs. for the event
- j. WordPlay: "LitNight" (*Student Organization will present their budget request*)
 - Not present
- k. Classics Student Organization: "21st Annual Spring Lecture Series" (*Student Organization will present their budget request*)
- l. ASU API (*Student Organization will present their budget request*)
 - Event API- to introduce Asian artists, connect artists to the SFSU community
 - All the proceeds will go to a non-profit org.
 - The Org asks if it is possible to charge students to supplement extra costs of the event due the Orgs. cap of \$4000. The Committee states that that is ok to do.
 - API Line up
 - Andrew Garcia, Tommy C, Michelle Martinez, Kero One, Jeff Barnet, Erika David
 - ASi cannot fund T-shirts, and raffle prizes requested on budget sheet
 - Total from ASi: \$4000

IX. Old Business

- a. Counseling Student Association: "Counseling Recognition Ceremony" (*The committee will consider approving the funding request*)
 - Org will submit a revised budget
- b. Hospitality Management Society: "Grad Ceremony" (*The Finance committee will consider approving the funding request*)
 - Org will Email revised Budget
- c. Improv Nation: "Graduation 2013" (*The Finance committee will consider approving the funding request*)

Motion to approve \$578 to Improv Nation: "Graduation 2013 Week"

Motion passed by consensus.

- d. Information Management Systems Association: "2013 IMSA Graduation" (*The Finance committee will consider approving the funding request*)
 -Agreed to change their name to the end of the year celebrations
 -And are opening event to all students
Motion to approve \$500 to Information Management Systems Association: "2013 IMSA Graduation"
Motion passed by consensus.
- e. Korean Student Association: "Korean Culture Night" (*The Finance committee will consider approving the funding request*)
Motion to approve \$1500 to Korean Student Association: "Korean Culture Night"
Motion passed by consensus.
- f. La Raza Student Organization: "Semana de la Raza;" "Noche de la Familia" (*The Finance committee will consider approving the funding request*)
Motion to approve La Raza Student Org. for \$5000 for Noche De La Familia, \$500 for Operational, \$4000 for Semena de la Raza
Motion passed by consensus, one abstention from Rep at large
- Marco.
- g. Student Health Advisory Committee (SHAC): "Historical: The 20th Annual African American Community Health Fair;" "Stress Relief Day/ Summer Kick Off" (*The Finance committee will consider approving the funding request*)
\$4500 Motion to approve \$4500 to Student Health Advisory Committee (SHAC): "Historical: The 20th Annual African American Community Health Fair;" "Stress Relief Day/ Summer Kick Off".
Motion passed by consensus.
- h. WordPlay: "LitNight" (*The Finance committee will consider approving the funding request*)
 -Not Present
- i. Ancient Philosophy: "Annual Lecture Series" (*The Finance committee will consider approving the funding request*)
Motion to approve \$500 to Ancient Philosophy: "Annual Lecture Series"
Motion passed by consensus.
- j. Classics Student Association: "21st Annual Spring Lecture Series"(*The Finance committee will consider approving the funding request*)
Motion to approve \$1500 to Classics Student Association: "21st Annual Spring Lecture Series"
Motion passed by consensus.
- k. Jabulani (Black Grad): "Cultural Grad"(*The Finance committee will consider approving the funding request*)

- Org will be back next week with Revised Budget
- l. Office Computers Assessment (*Mr. Rios will present to the committee a computer assessment*)
 - Student Orgs. will replace computers that need to be replaced amongst the different Orgs.
 - Mr. Rios states that MACs can be exchanged for PCs depending on
- Total cost of Computers:
 - 17 MAC (iMac) 17: \$25000
 - MAC (MACBook Pro) 3: \$4600
 - PC (Dell) 5: 2700
 - PC (Dell Laptop) 1: 800
 - Miscellaneous: \$1700
 - Estimated Total: \$35,00
- Mr. Rios states that the old computers will be recycled, and the computers will be used for parts
- Mr. Rios will try to make the changes during Spring Break
- Mr. Rios is creating a yearly assessment of the life of the computers
- m. HR Department Collaboration (*The committee will review and consider approving the budget for the HR dept. collaboration*)
 - Table until future notice
- n. University Committee Recruitment Program (*The committee will review and consider approving the budget for the University Affair's recruitment program*)
 - Table until future notice
- o. ASU "API Event" (*The Finance committee will consider approving the funding request*)

Motion to approve \$4000 to ASU "API Event"
Motion passed by consensus.

X. Adjournment

Motion to adjourn at 3:43pm
Moved by Grad Rep, seconded by HHS Rep
Motion passed.

Approved by Raeann Le Yurman



Respectfully Submitted By:


